Keinton Mandeville Parish Council

The next monthly parish council meeting of the above-named Parish Council, will be held on

**Tuesday 5 March 2024 at 1930** at Keinton Mandeville Village Hall

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Kaye Elston , Clerk 28.02.2024

Public session will take place at 7.30pm, prior to the formal council meeting.

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| **1** | **Apologies for absence** | |
| **2** | **Declarations of interest** | |
| **3.0** | **Minutes of last meeting 06.02.2024:**   * Agree the minutes as a true and correct record of the meeting held. | |
| **4** | **Actions and Minutes arising**   * Review actions at the end of the minutes | |
| **5.0** | **Planning.** Consider the following applications and make recommendations to the planning officer:   * **24/00259/HOU Swiss Cottage, Barton Road, Keinton Mandeville, Somerton TA11 6EA** – Erection of two storey and single storey rear extension, porch, minor internal and external alterations. | |
| **5.1** | **Determination of Planning.** Receive the following notices:   * Note to report at time of publication | |
| **5.2** | **Other planning matters.**   * Neighbourhood Plan - update | |
| **6** | **Environmental Champion Update**   * Hedge trimming in Chistles Lane – work to be commissioned | |
| **7.0** | **Finance and Payments (RFO – Clerk)**  **Payments**  To be confirmed at the meeting |  |
| **7.1** | **Receipts:** |  |
| **7.2** | **Review of Accounts.**   * Balances on all three accounts | |
| **7.3** | **Other finance matter**   * Planned spending for reserves * S106 funding – response from Freedom of Information Request * Increases in cost for the ranger scheme * Chistles Lane hedge cutting – contribution to cost request from Environment Group * Internal and external audit arrangements for 2023-24 * Renewal of Microsoft 365 in the sum of £59.99 - agreement | |
| **7.4** | **Grant requests.** Receive the following grant requests:   * PCC thank you letter | |
| **8.0** | **Highways.** Consider the following and agree any actions arising  Update / Items to report   * Fingerpost repairs update * Traffic survey report – finalising for distribution and propose date for public consultation * Response to Somerset Council regarding their consideration of the Traffic Survey * Speed stickers for bins - discussion   **Speed Indicator Device Report**   * Data sent out to councillors for SID   **Community Speedwatch Report (CC) – update** | |
| **9.0** | **Parish Paths.** Update / items to report.   * Newcombe Farm kissing gate - update | |
| **10** | **Play Areas.**  **Happy Tracks / Skatepark**   * Inspection updates * Flower Meadow - update | |
| **11** | **Parish Council website and emails**   * Update | |
| **12** | **Maintenance.**   * Fence repair completed * Consider and agree maintenance requirements for Ranger | |
| **13** | **Village Hall Report (CC)** | |
| **14** | **Councillor Training**   * Circulated to councillors | |
| **15** | **Parish Newsletter proposal**   * Draft discussed at last meeting and decision to be confirmed | |
| **16** | **Correspondence.** Receive the following correspondence and agree any actions arising:   * To be presented at meeting | |
| **17** | **Correspondence. Circulation**   * To be presented at the meeting | |
| **18** | **PR.** Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. | |
| **19** | **Future agenda Items** – | |
| **20** | **Any other reports –** | |
| **21** | **Date of next meeting: 02.04.2024 at 1930** | |